

Jacksonville Christian Academy



Home of the Conquerors

919 Gum Branch Rd.

Jacksonville, NC 28540

Ph. 910-347-2358 Fax: 910-347-3138 E-mail: jcaconquerorsoffice@gmail.com

2020-2021 COVID-19 Plan

(Please be aware that this plan is subject to change due to current data, at any time)

Jacksonville Christian Academy is privileged to have the opportunity to help in the education of your student(s). We have always intended to be a strong leg in the tripod (parents, your church, and our school). By helping to mold your student(s), we pray that they not only receive an education, but a godly education. We acknowledge that this is a difficult time, yet some families are ready for normalcy, and some families are hesitant. Our goal is to return with as much normalcy as possible, but to be cautious and sensitive to the needs and health concerns of others too.

During this time, we cannot stress enough how important it is that parents partner with us and be vigilant in monitoring the students' health. Please, do not send anyone to school with a fever or symptoms that are contagious. This is the only way we will be able to continue school as normally as possible.

Parents may have the opportunity to take advantage of remote learning if they would like to continue to monitor the COVID-19 situation in our community and our school. If this option is chosen, a student can only transition back to on-campus-learning at the start of the next 9-week grading period. Certain guidelines will have to be followed if this route is chosen.

Our intention is to resume as normal on Monday, August 17, 2020 with a few modifications which are outlined below. As of right now, our community has been blessed with a minimal transmission rate; therefore, our intention is to proceed cautiously. The plan below is assuming everything in our community remains basically the same.

Open House will be on Thursday, August 13th and Friday, August 14th. A time frame for each family, according to their last name, will be assigned to one of these nights for the students in all grades to be able to meet their teacher. *Please bring attached waivers signed for each student, not per family.*

Thursday, August 13th:

Families whose last name begins with **A - G - 6:00-7:00 P.M.**

H - L - 7:00-8:00 P.M.

Friday, August 14th:

Families whose last name begins with **M - R - 6:00-7:00 P.M.**

S - Z - 7:00-8:00 P.M.

*Please secure a
sitter in advance for
children who do not

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Cafeteria

- A plexiglass shield will be hung at the cafeteria counter. Gloves will be worn by cafeteria workers when handling food.
- Elementary classes and the middle school will have snack/lunch in the cafeteria at their designated times. Tables will be spaced out and students will remain with their classmates.
- High school students will have break and lunch in the gym.
- All students and staff will use the hand sanitizing station upon entering the cafeteria.
- Every student must sit at the table or row assigned to their class.
- Tables and chairs will be sanitized after each lunch shift.

Chapel

- Chapel will be held every week with social distancing guidelines in place.
- Seats will be sanitized after each chapel use.
- All areas of the auditorium will be used instead of the "normal" sections to allow more distance between classes and students.
- Special events may be virtual or limited to immediate family only in attendance.

Classroom

- A professional disinfectant/sanitizing sprayer has been purchased to clean and disinfect our facilities.
- Hand sanitizing stations will be placed in every classroom.
- Masks are optional for students and staff.
- Teachers will arrange desks to maximize social distancing.
- Gloves and masks will be available for the staff should the need arise.
- Common areas will be cleaned and sanitized by the janitorial staff throughout the day.
- Students may only use their own learning materials such as books, paper, pens, pencils, etc.
- As an alternative to using the public water fountain, each student may bring a water bottle to be kept in their cubby, backpack, etc. The teacher will be responsible for water breaks. Please make sure the bottle is clearly marked with their name or initials.

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- Students may not use or touch another student's locker, backpack, jackets, etc.
- Lockers will only be utilized at certain times of the day.
- Until it is safe to do otherwise, middle school and high school students will remain in their homeroom classes throughout the day. The teacher will rotate from class to class instead of the students.

Closure

- If it becomes necessary, due to a student/staff testing positive for COVID-19, JCA will close for ten school days. The building will be totally cleaned and sanitized.
- Students will transition to virtual learning during the ten school days using Google Classroom, Skype, and/or See Saw etc.
- All students will be required to sign into the teacher's Google Classroom/SeeSaw class the first week of school. Hopefully, we will never have to use it, but we need to be prepared.
- Should a member of a student's household contract Covid-19, they will be required to quarantine.

Drop Off

- Student drop-off begins at 7:40 AM at designated areas.
- Every morning the student's temperature will be taken by a touchless thermometer by the classroom teacher before entering the classroom. If a student has a temperature of 100.0° or greater, they will go directly to the office waiting room, and the student must be taken home. If any student has a 99.5° - 99.9°, it will be recorded, and their temperature will be retaken as deemed necessary.
- Students will use hand sanitizer upon entering the building and/or the classroom.
- Elementary students who arrive at school after 8:00 AM will need to be signed in at the office by their parent. The office will also take the student's temperature.
- Middle school and high school students may sign themselves in and their temperature will be taken in the office.

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- Elementary parents may escort their students to class the first two days. K4 & K5 parents may continue to walk their students to class for the remainder of the first week at their discretion.

Guests (parents/visitors/vendors)

- All guests (this excludes JCA students & staff) are politely urged to wear a face covering in the building.
- Those who have business in the office are welcome. This includes making payments, dropping off forgotten items, or checking students in or out, etc. We encourage families to pay through the Parent Portal and call the office for questions as often as possible.
- At this time, parents and other visitors may not attend lunch or visit the classrooms.

Illness/Allergies

- Should a member of a student's household contract Covid-19, the student will be required to quarantine for 10 school days.
- If your child has a chronic cough, runny nose, headache from a cold or suspected cold, we suggest they remain at home until it subsides.
- Please refer to the Sickness/Illness in the Student Handbook.
- If your child has seasonal allergies, please inform your child's teacher and administer medication as deemed appropriate to avoid suspicion.

Lost and Found

- Please label ALL items of clothing, backpacks, lunch boxes, jackets.
- Any lost and found items without names on them, including those in the locker rooms, will be sanitized and kept ONLY until the end of the week.

Masks

- Wearing masks will be optional for staff and students.
- Mask Options: Pictures or characters should reflect the standards of JCA. Any wording should be positive and uplifting. Political or unpatriotic/degrading slogans will not be permissible.

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- All guests (parents/visitors/vendors) are politely urged to wear a face covering when entering the building for office business, tardy check-in, inside dismissal, etc.

PE

- All students will sanitize their hands before PE.
- PE teachers will organize games to keep students as socially distanced as possible.
- Equipment will be cleaned after use.

Sports

- JCA will follow the guidelines provided by our athletic conference, the NCCAA.
- Students and coaches may wear masks or face coverings when not actively participating if they so choose.
- Practices and games:
 - *Every student and coach must fill out a COVID-19 screening before the first practice starts.
 - *All coaches and athletes must have their temperatures checked before the start of every practice and game.
 - *Any student/coach with **positive symptoms of COVID-19** will not be allowed to participate in practice or the game and must contact their health care provider.
- There will be no sharing of athletic equipment: shoes, clothes, shin-guards, socks, or water bottles.
- All clothing and equipment must be washed or sanitized before the next practice.
- Every athlete **MUST** have their own water bottle. Water bottles may not be shared.
- If a parent prefers to drive their athlete(s) to games in their vehicle, that is acceptable with our athletic department, but please communicate with the coach and let them know. From that point, we will assume the student will always ride with the parent until we hear directly from the parent, not the student.
- All spectators, including home and visiting team members, fans, referees, concession stand workers, etc. will have their temperatures taken. Anyone with a 100° will not be permitted to attend the game.

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Transportation

- School vans or the bus will be sanitized after each use.
- All passengers and the bus driver will sanitize their hands and have their temperature checked before entering the bus.
- When possible, windows will be open to increase air circulation.

Waiver of Liability & Home Health Screening Agreement

- All students and staff will have their temperature checked every morning.
- Parents and employees must complete a Waiver of Liability and Health Screening Agreement releasing JCA of any liability regarding COVID-19 and agreeing to only permit non-symptomatic students and adults to enter campus.
- Students with COVID-19 symptoms with a fever greater than 100 degrees will be taken to the office waiting room until the parent can pick up the student.
- Any employee with a fever greater than 100 degrees will be sent home immediately.
- If a student has a negative COVID-19 test, they may return to school if he/she is fever free for 24 hours without medication.
- Students who **test positive for COVID-19** may not return to school unless it has been ten days since they first had symptoms of the virus, three days without a fever (without using medication), and three days without COVID-19 symptoms. All three of these questions will be asked before a student can return to school.
- Absences due to health screening restrictions will not be counted as a school day absence.
- **Please print and complete both the waiver and screening agreements and drop off at the school office or bring to Open House.**
- A student may not attend school unless the agreements are on record.

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Waiver of Liability Relating: Coronavirus/COVID-19

On March 11, 2020, The World Health Organization declared the novel coronavirus, COVID-19, a pandemic. COVID-19 is highly contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people over the past several weeks. **First Free Will Baptist Church/ Jacksonville Christian Academy** (the "Ministry") has put precautions in place to reduce the spread of COVID-19; however, the Ministry **cannot guarantee** that you or your family, including your child(ren), will not become exposed to or infected with COVID-19. Further, because of the number of individuals involved in attending school and the fact that many infected individuals appear to be asymptomatic, **attending this activity could increase** your and your child(ren)'s risk of contracting COVID-19.

By signing this waiver, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19. I also acknowledge that by attending Jacksonville Christian Academy, such exposure or infection may result in personal injury, illness, disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 at Jacksonville Christian Academy may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Ministry employees, contractors, volunteers, members, and participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense of any kind that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at the Ministry or participation in school attendance ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless the ministry, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Ministry, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any program.

Signature of Parent/Guardian

Date

Print Name of Parent/Guardian

Name of Participant/Student

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Home Health Screening Agreement

I agree to monitor my child's health and will not allow my child, or any other member of my family, to come on campus with symptoms of COVID-19. I will keep my child home for two weeks (ten school days) if my child comes in contact with any person who tests positive for the Coronavirus.

Signature of Parent/Guardian

Date

Print Name of Parent/Guardian

Name of Participant/Student